

DESCRIPTION: **30,000 Channel Catfish**

SOLICITATION NUMBER: 3160000858

BID DUE DATE AND TIME: March 15, 2016 AT 2:00 P.M. LOCAL TIME

The Mississippi Department of Wildlife, Fisheries, and Parks will accept sealed bids until **2:00 p.m., March 15, 2016** to be opened immediately.

Bid Opening Location: **MS Department of Wildlife, Fisheries and Parks
Attn: Purchasing Department
1505 Eastover Dr.
Jackson, MS 39211-6374**

For questions regarding
Specifications and General Terms and
Conditions contact:
Candice Webster
Account Auditor III
(601) 432-2152
candicel@mdwfp.state.ms.us

1.1 General Specification

- 1.1.1 The Mississippi Department of Wildlife, Fisheries, and Parks requests sealed bids for the purchase and delivery of up to thirty thousand (30,000) Channel Catfish, minimum 14 inches in length to be purchased and delivered for the period of one (1) year from the award date.
- 1.1.2 The initial purchase described by this Invitation to Bid shall be for up to thirty thousand (30,000) Channel Catfish, minimum 14 inches in length, blue catfish x channel catfish. Please note that hybrids are acceptable. Please see the attached rodeo schedule for delivery locations. Several rodeos will be scheduled each week and some days may have multiple rodeos at different locations. Fish hauling trucks should be sufficiently equipped to deliver fish on time and in healthy condition. The rodeo contact and the rodeo coordinator must be contacted a minimum of 5 business prior days to the rodeo date to confirm the delivery time and date. Fish will be inspected at the time of delivery by the rodeo contact.
- 1.1.3 The agency reserves the right to define equals, reject any and/or all bids, or any part of any/or all bids, and to waive any informality.
- 1.1.4 Awards will be made based on the lowest and best bid. It is the intent of the agency to purchase up thirty thousand (30,000) Channel Catfish, minimum 14 inches in length. Total quantity purchased will be based on budget availability. The Invitation to Bid consists of one (1) bid proposal form. Bidders must submit a completed bid proposal form. However, we reserve the right to award in the best interest of the Mississippi Department of Wildlife, Fisheries, and Parks.
- 1.1.5 The bidder agrees to deliver fish as needed for the duration of the contract period of performance. Failure to do so may result in cancellation of award. If cancellation of award occurs, new award will be made to the next lowest bidder meeting required specifications.
- 1.1.6 Pending PPRB (Public Procurement Review Board) approval, a contract will be issued for the period of one (1) year from the award date with an optional one (1) year renewal. The renewal option will be executed at the discretion of the agency. The vendor will receive notice of the renewal, should it be executed, a minimum of thirty (30) days in advance of the end of the original contract.

1.2 SUBMISSION REQUIREMENTS

1.2.1 **All** bids must be submitted electronically. Bids submitted by mail or email will not be accepted. Please refer to the links below for the Vendor Registration website as well as tutorials. Please contact the MASH Help Desk (601-359-1343) if you require any assistance.

Registration Website

https://sus.magic.ms.gov/sap/bc/webdynpro/sapsrm/wda_e_suco_sreg?sap-client=100#

Tutorial For Registration Process

http://uperform.magic.ms.gov/ucontent/7506bb9015c348dd8c10223a706188d0_en-US/course/html/course.htm

Tutorial for Bid Submission

http://www.mmrs.state.ms.us/vendors/Supplier_Training.shtml

Click on Supplier Self Service eLearning

Then Click Launch Course

In the top right corner, click MENU

Find Lesson 2: RFx

And follow the instructions.

1.2.2 Upload the following documents:

Bid Proposal Form. Complete the bid proposal form and upload the document. The attachment should be named *Bid Proposal Form*.

Terms and Conditions

1. The Mississippi Department of Wildlife, Fisheries and Parks reserves the right to reject any and/or all bids, to waive any informality in bids, and unless otherwise specified by the bidders, to accept any items on the bid. If the bidders fail to state the time within bids must be accepted, it is understood and agreed that the Mississippi Department of Wildlife, Fisheries and Parks shall have sixty (60) days to accept.
 2. A written purchase order or contract award letter mailed or otherwise furnished to the successful bidder within the time of acceptance specified in the Invitation to Bid, results in a binding contract without further action by either party.
 3. No bid shall be altered or amended after the specified time for opening bids.
 4. Contracts and purchases will be made or entered into with the lowest, responsible bidder meeting specifications.
 5. If purchase orders or contracts are canceled because of the awarded vendor's failure to perform or request for price increase, that vendor shall be removed from our bidders' list for a period of twenty-four (24) months.
 6. Bid openings will be conducted open to the public. However, they will serve only to open bids. No discussion will be entered into with any vendor as to the quality or provisions of the specifications, and no award will be made either stated or implied at the bid opening. All bidders are invited and encouraged to attend the bid opening meeting to review the submitted bids. After the close of the bid opening meeting, the bids will be considered to be in the evaluation process and will not be available for review by bidders. Questions shall not be answered as a result of telephone inquiries.
 7. Invoices are to be mailed to:

Accounts Payable
Mississippi Department of Wildlife, Fisheries and Parks
1505 Eastover Drive, First Floor
Jackson, Mississippi 39211-6374
- Payment will be made 45 days after receipt of merchandise and original invoice.
8. It shall be incumbent upon the bidders to understand the specifications. Any requests for clarifications shall be in writing and shall be submitted to our Purchasing Office at least five (5) days prior to the date and time set for the bid opening. Requests for clarifications and/or questions should be emailed to our Purchasing Office Email Address: brianf@mdwfp.state.ms.us

9. Questions or problems arising from bid procedures or subsequent order and delivery procedures should be directed to:

Brian Ferguson, Director of Accounts Payable
1505 Eastover Drive, First Floor
Jackson, MS 39211
Email address: brianf@mdwfp.state.ms.us

10. The minimum specifications are used to set a standard and in no case are used with the intention to discriminate against any manufacturer. Bidders should note the name of the manufacturer and model number of the product they propose to furnish and **submit descriptive literature**.

11. Protests. Protest regarding this Invitation to Bid is governed by the Mississippi Procurement Manual, Section 6.

The manual may be viewed at
<http://www.dfa.state.ms.us/Purchasing/ProcurementManual.html>

Pursuant to Section 6.101.02 and 6.101.03, Vendors must protest within seven (7) days after they know or should have known of the facts giving rise to the protest. Protests involving the Invitation to Bid and any of its contents should be made within seven (7) days of the posting of the Invitation to Bid. When all *Proposals* have been read, recorded and results posted, a Proposing Firm may choose to protest the award.

All protests must be made in writing to the Mississippi Department of Wildlife, Fisheries and Parks contact provided herein above (page 2), with copy to:

Chief Procurement Officer
Woolfolk Building, Suite 701
501 North West Street
Jackson, Mississippi 39201

No protests will be considered later than seven (7) days following the posting of the INTENT TO AWARD notification.

The letter of protest should identify the Project, include what is being protested, why it is being protested, and be signed by the individual who is protesting.

12. E-Verify. Contractor/Seller represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act, Section 71-11-1, et seq of the Mississippi Code Annotated (Supp 2008), and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. Contractor/Seller agrees to maintain

records of such compliance and, upon request of the State and approval of the Social Security Administration or Department of Homeland Security, where required, to provide a copy of each such verification to the State. Contractor/Seller further represents and warrants that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi. Contractor/Seller understands and agrees that any breach of these warranties may subject Contractor/Seller to the following: (a) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (b) the loss of any license, permit certification or other document granted to Contractor/Seller by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. In the event of such termination/cancellation, Contractor/Seller would also be liable for any additional costs incurred by the State due to contract cancellation or loss of license or permit."

The State requires the Contractor to submit invoices electronically throughout the term of the agreement. Vendor invoices shall be submitted to the state agency using the processes and procedures identified by the State. Payments by state agencies using the Mississippi Accountability System for Government Information and Collaboration (MAGIC) shall be made and remittance information provided electronically as directed by the State. These payments shall be deposited into the bank account of the Contractor's choice. Contractor understands and agrees that the State is exempt from the payment of taxes. All payments shall be in United States currency.

13. If the agency is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the "Force Majeure Events"), which closure prevents the opening of bids at the advertised date and time, all bids received shall be publicly opened and read aloud on the next business day that the agency shall be open and at the previously advertised time. The new date and time of the bid opening, as determined in accordance with this paragraph, shall not be advertised, and all Vendors/Contractors, upon submission of a bid proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Bids shall be received by the agency until the new date and time of the bid opening as set forth herein. **The agency shall not be held responsible for the receipt of any bids for which the delivery was attempted and failed due to the closure of the agency as a result of a Force Majeure Event.** Each Vendor/Contractor shall be required to ensure the delivery and receipt of its bid by the agency prior to the new date and time of the bid opening

2016 Rodeo Schedule

Sponsor/Event Name	Waterbody	Rodeo location	County	Date	Coordinator	Fish	No Tags
MDWFP	Alligator Lake	Leroy Percy State Park	Washington	3/26/2016	Dee Thomas	300	
Let's Wet A Hook	Park Pond	Woodville City Park	Wilkinson	4/2/2016	Joseph Parker	250	
Lee County	Park Pond	Veterans Park, Tupelo	Lee	4/9/2016	Leigh Ann Mattox	1500	30
City of Brookhaven	Brookhaven Pond	Hansel King Sportsplex	Lincoln	4/9/2016	Karen Harveston	500	
Amory Railroad Festival	McAlpine Lake	Amory	Monroe	4/9/2016	Rory Thornton	600	20
City of Pearl	Park Pond	Bright Park	Rankin	4/16/2016	Jennifer Darling	375	40
Diamondhead	Twin Lakes	Diamondhead Twin Lakes	Handcock	4/16/2016	Kinta Bakken	300	20
City of Akerman	Choctaw Lake	Ackerman	Choctaw	4/16/2016	Donna McKay	1400	35
MDWFP	Tippah Lake	Ripley	Tippah	4/23/2016	Josh Howell	250	
Noxubee NWR	Refuge Pond	Starkville	Winston	4/23/2016	Andrea Dunstan	250	
Meridian Parks and Rec	Park Pond	Q B Sykes Park, Meridian	Lauderdale	4/23/2016	Brandon Bridges	500	15
MDWFP	Park Pond	Natchez State Park	Adams	4/30/2016	Joseph Pettis	350	20
U.S. Forest Service	Airey Lake	Desoto National Forest	Harrison	4/30/2016	Ed Moody	500	
MS Deaf School/Optimist Club	Turcotte Education Center Ponds	Turcotte Education Center	Madison	5/4/2016	Lamar O'Brien	250	
MDWFP	Lake Lowndes	Lake Lowndes State Park	Lowndes	5/5-6-7/16	Debbie Taylor	350	
MDWFP	Lake Toposha	Legion State Park	Winston	5/7/2016	Tim Flake	450	
MDWFP-Wheelin' Sportsmen	Turcotte Education Center Ponds	Turcotte Education Center	Madison	5/7/2016	D Robinson/C Dacus	250	
U.S. Forest Service	Chickasawhay National Forest	Gator Pond	Jones	5/14/2016	Stephanie Steele	350	
MDWFP	small park lake	Trace State Park	Pontotoc	5/14/2016	Josh Massey	500	
MDWFP	Ivy Lake	Clarke State Park	Clarke	5/14/2016	Richard Lee	500	25
City of Olive Branch	George Harrison Park	Olive Branch	Desoto	5/14/2016	Will McNeer	1000	25
City of Carthage	Carthage CAP	McMillan Park	Leake	5/21/2016	Teresa Lyle	1000	
MDWFP	Visitor Center Pond	North MS Fish Hatchery	Yalobusha	5/21/2016	Emily Jo Wiggins	750	25
MDWFP	Rodeo pond	Lake Lamar Bruce	Lee	5/21/2016	Lindsey Hines	750	20
MDWFP	Lake Claude Bennett	Lake Claude Bennett	Jasper	5/28/2016	Jason Thigpen	750	25
MDWFP	Lake Bill Waller	Lake Bill Waller	Marion	5/28/2016	Dustin Brumfield	500	25
Katfishin' Kids	Turcotte Education Center Ponds	Turcotte Education Center	Madison	6/4/2016	Melanie Statnes	2000	
U.S.A.C.E	Sardis Lower Lake	Cypress Point	Panola	6/4/2016	Shea Staten	450	
Coahoma County	Fair Grounds Pond	Expo Center Fairgrounds	Coahoma	6/4/2016	Tana Vassel	200	
MDWFP	Neshoba Lake	Neshoba Lake	Neshoba	6/11/2016	Sherry Hazelwood	2300	75
U.S.A.C.E	Rodeo Ponds	Grenada Lake	Grenada	6/11/2016	Liz Garlington	1000	
Lafayette Co Law Enforcment Officers Assoc.	Lake Puskus	Oxford	Lafayette	6/18/2016	Bruce Jenkins	350	
MDWFP	Lake Perry	Lake Perry	Perry	6/18/2016	Joey Hinton	500	20
Chickasaw	Americal Legion Lake	Chickasaw	Chickasaw	6/18/2016	John Walden	300	10
MDWFP	Lake Mary Crawford	Lake Mary Crawford	Lawrence	6/25/2016	John Stamps	300	20
Camp Sunshine	Lake Tangipahoa	Percy Quin Park	Pike	7/5-8/16	Lynn McInnis	500	
Bear Pen Park Scouts	Bear Pen Park Pond	Bear Pen Park	Bolivar	7/8&11/2015	Candy Davis	300	
Break-a-way Outdoors	Turcotte Education Center Ponds	Turcotte Education Center	Madison	7/16/2016	Kate Neeley	250	
MDWFP	Shadow Lake	Roosevelt State Park	Scott	7/23/2016	Andre Hollis	500	25
Mississippi Valley State University	Campus Pond	MVSU Campus	LeFlore	8/20/2016	Tommie Verdell	450	15
MDWFP	Park Lake	Golden Memorial State Park	Leake	8/27/2016	Tim Riddell	550	20
MDWFP	Mayes Lake	LeFleur's Bluff State Park	Hinds	9/3/2016	Michael Taggart	350	20
Yazoo Delta Levee Board	Mississippi River, mile 78	Farrell	Coahoma	9/13/2016	Loris Johnson	500	
AirPark Nursing Home	AirPark Pond	Pond	Neshoba	9/17/2016	Sherry Hazelwood	500	30
OutdoorAma	Turcotte Education Center Ponds	Turcotte Education Center	Madison	9/24/2016	Melanie Starnes	1000	
MDWFP	Lake Bogue Homa	Lake Bogue Homa	Jones	9/24/2016	Danny Evans	300	
MDWFP	Kemper Lake	Kemper Lake	Kemper	10/1/2016	Jay Shotts	350	25
Bolivar County	ReCon Lake	Mound Bayou	Bolivar	10/8/2016	Artman Jackson	300	10
MDWFP	Spring Lake	Wall Doxey State Park	Marshall	10/8/2016	Lordish Matherey	300	20
Yazoo Delta Levee Board	Mississippi River, mile 78	Farrell	Coahoma	10/12/2016	Loris Johnson	500	
City of Biloxi	Hillar Park Pond	Hillar Park, Biloxi	Harrison	10/15/2016	Cheryl Bell	350	30
MDWFP	Geiger Lake pond	Paul B Johnson State Park	Forrest	10/29/2016	Bill Sykes	500	20
Boy Scouts	Turcotte Ponds	Turcotte Education Center	Madison	10/17/2015	Larry Cagle	300	

BID PROPOSAL FORM 1

Mississippi Department of Wildlife, Fisheries, and Parks
Attention: Brian Ferguson
P.O. Box 451
Jackson, MS 39205-0451

Having examined the specifications for up to two hundred (200) Holographic Weapon Sights to be delivered to Mississippi Department of Wildlife, Fisheries and Parks –Law Enforcement Bureau, 1505 Eastover Drive, Jackson, MS 39211, the undersigned proposes to furnish as per specifications for the prices shown below.

Description

Bid Proposal

30,000 Channel Catfish

Unit Cost \$ _____

The undersigned agrees to deliver as needed for the period of one (1) year from the award date. Failure to do so may result in cancellation of award. If cancellation of award occurs, new award will be made to the next lowest bidder meeting required specifications.

Print Name _____

Signature _____

Title _____

Company _____

Address _____

City _____ State _____ Zip _____

Telephone Number _____

Fax Number _____